

**Jobs for Veterans Act (JVA) Award for  
Excellence in Service to Veterans  
Nomination Form - 2009**

I nominate \_\_\_\_\_  
(Name of Individual)

who works in \_\_\_\_\_  
(Office/Work Unit)

This award recognizes Virginia Employment Commission (VEC) and state workforce employees for extraordinary service and commendable efforts on behalf of veterans. All employees who provide excellent services to veterans or have improved and modernized methods of service delivery are eligible for this award. Employees, managers, clients and employers may submit nominations.

**Nominations must be received in the VEC Central Office no later than  
Monday, June 15, 2009.**

In preparing your nomination, please consider the following examples of efforts that meet the criteria of excellent service, and provide specific examples of the employee's efforts on behalf of veterans.

- Development of a program, for which the impact may not be directly measurable (e.g., a resume skills building program).
- Promotion of entry into federal employment.
- Outstanding case management.
- Achievements in TAP Employment Facilitation.
- Exemplary Job Fair support.
- Outstanding Hire-Vets-First campaign support.
- Successful REALifelines support and accomplishments.
- Vocational rehabilitation marketing; direct marketing to employers-Note: This is an example of how awards criteria may foster partnerships, since vocational rehabilitation specialists often work with or rely upon assistance from DVOP or LVER staff.
- Exceptional performance beyond job requirements or outside of established performance goals.
- Ideas that are implemented to improve the system, improve performance, reduce time or cost, or to promote collaboration.
- Performance measures-Note: If used, must reflect the given performance period.
- Outreach/community-relations efforts, e.g. Chambers of Commerce, employers, etc.

- Generation of positive publicity for a local office; increasing awareness of relevant issues within the employer community.
- Enhancement of on the job training, customized job training, or compensated work therapy.
- Efforts to assist hard-to-place populations (homeless veterans, etc.).
- Collaborative success in providing all services to veterans; may include success in employer relations and "great customer service" to veteran clients.

**Note:** The review panel assesses each response and provides a score from 1 to 15 points for each question. The maximum score per nomination is 60 points. Failure to provide a response to any of the 4 questions can have a significant negative affect on the overall total.

1. Please describe the services that this individual has provided to veterans over and beyond the required responsibilities and duties of the position.
2. Has this employee improved or modernized methods of delivering services to veterans: If so, please describe. Example: integration of VOS
3. Why do you believe the nominee should receive this award? Be specific to include cited examples

4. Please provide any additional information relative to services that the nominee has provided to veterans that should be considered in evaluating this nomination.

\_\_\_\_\_  
Name of Nominator (Please print)

\_\_\_\_\_  
Signature of Nominator

\_\_\_\_\_  
VEC Office (or other address if not VEC)

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Manager or Regional Director Signature

Thank you for filling out this form completely. Please mail this form to:

Rob Ashby, Manager  
Veterans Programs - Room 308  
Virginia Employment Commission  
P.O. Box 1358  
Richmond, Virginia 23218-1358

Or, Fax to: 804-786-6091

or e-mail with auto signature to: [Robert.Ashby@vec.virginia.gov](mailto:Robert.Ashby@vec.virginia.gov)

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